



DRESS FOR SUCCESS AUSTIN
DONATION
DRIVE GUIDE



DRESS FOR[®]
SUCCESS
AUSTIN

DONATION DRIVE REQUIREMENTS

We greatly appreciate your time, energy and donated items! Please read over our guidelines before organizing your donation drive:

PLEASE REVIEW THE GUIDELINES:

- Hosts are responsible for arranging delivery or shipping of any collected donations to the Dress for Success Austin (DFSA) office.
- Use our [Media Kit](#) for official logos and other helpful collateral. Please use unaltered DFSA logos.
- Provide all marketing materials to DFSA Communications Manager, alexia@dressforsuccessaustin.org, for approval prior to promoting your initiative. Once approved, please tag DFSA in all social media posts related to the event for cross promotion opportunities.
- DFSA requests a \$250 donation, which supports donation processing.
- DFSA prefers that monetary donations be made via our online portal [here](#) during/after your event. Checks and cash are accepted, and receipts can be sent when contact information is provided.



DONATION DRIVE FAQs

WHY DOES DFSA ENCOURAGE MONETARY DONATIONS TO HOST A DONATION DRIVE?

DFSA operates with just seven full-time employees. We appreciate your time, energy and in-kind donations. We ask that all partners keep in mind the work that goes on behind the scenes to help plan and promote initiatives and receive and sort through donations, as well as our six workforce development programs that require monetary support.

CAN YOU PROVIDE DONATION RECEIPTS?

Yes! You can find our in-kind donation receipt on the next page of this toolkit.

CAN YOU PICK UP THE DONATIONS WE COLLECT?

Unfortunately, we do not have the capacity to pick up donations.

WHERE CAN I DROP OFF OR SHIP MY IN-KIND DONATIONS?

All in-kind donations can be dropped off at the Dress for Success Austin office on Tuesdays and Thursdays (address below).

CAN I HOST A VIRTUAL DONATION DRIVE?

Yes! You can easily donate some of our most needed items directly through our [Amazon Wishlist](#). If you'd like to create a special wishlist for your group, please contact our Inventory Manager, [Candy Cantrell](#).

WHERE CAN I DONATE MONEY?

Thanks for asking! Make a monetary donation [here](#).

CONTACT

[DRESSFORSUCCESSAUSTIN.ORG](https://www.dressforsuccessaustin.org)
3000 S. I-35 FRONTAGE ROAD, SUITE 180
AUSTIN, TX 78704

MEDIA/BRANDING INQUIRIES: ALEXIA@DRESSFORSUCCESSAUSTIN.ORG
IN-KIND DONATIONS/VOLUNTEER OPPORTUNITIES: CANDY@DRESSFORSUCCESSAUSTIN.ORG
CORPORATE SPONSORSHIPS/EVENTS: LAURIE@DRESSFORSUCCESSAUSTIN.ORG

ON BEHALF OF THE DRESS FOR SUCCESS AUSTIN TEAM:

THANK YOU

We are so grateful for your in-kind donation! Your generosity and support help us create an impact in our community.

YOU ARE CHANGING THE LIVES OF AUSTIN WOMEN.



**SAVE THIS RECEIPT AS YOUR TAX DEDUCTIBLE
GIFT TO DRESS FOR SUCCESS AUSTIN.**

Please note: Federal tax laws requires Dress for Success Austin to inform you that no goods or services were provided to you in return for your gift. Therefore, the full amount of your gift is deductible for federal income tax purposes, subject to any limitations that might otherwise apply.

Donations that are deemed by the Dress for Success Austin staff as inappropriate or are excessive inventory may be re-donated to another nonprofit or consigned to support operations.

As a nonprofit organization, we are not permitted to put a value on any donation. For further assistance go to salvationarmyusa.org and refer to the IRS approved value table the site has provided for womens clothing donations.



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